



Board Meeting Minutes

October 16, 2025

A meeting of the Alabama Board for Registration of Architects was held on Wednesday, October 16, 2025, at 1:30 p.m., in Orange Beach, Alabama.

Members Present: Emily Coe, Chair; Sted McCollough, Vice-Chair; Dan Bennett, Member; Michael L. Chapman, Member; Jimmy H. Seay, Jr., Member; and Nolanda Hatcher, Member.

Ex-Officio Member Present: Scott Pilgreen, State Fire Marshal.

Staff Present: Paula Pilgreen, Executive Director; April Poole, Operations Manager; and Jason Clifton, Investigator.

Chair Coe called the meeting to order at 1:31 p.m. and declared that a quorum was present in the following members: Mr. Bennett; Mr. Chapman; Mr. Seay; Ms. Hatcher, Vice-Chair McCollough; and Chair Coe.

The meeting was advertised on the Secretary of State's website and the Board's website in accordance with the Open Meetings Act.

Motion 2026-01: Mr. Seay moved that the Consent Agenda, including Minutes from the July 16, 2025, Board Meeting, be approved as presented. Ms. Hatcher seconded. Chair Coe called for a vote from the Board. Motion carried with all in favor (Mr. Seay; Mr. Chapman; Mr. Bennett; Ms. Hatcher; Vice Chair McCollough; and Chair Coe).

Motion 2026-02: Mr. Bennett moved that the 2025 renewal fee be waived for initial Alabama resident licensees in accordance with Ala. Code §34-2-41. Mr. Chapman seconded. Chair Coe called for a vote from the Board. Motion carried with all in favor (Mr. Bennett; Mr. Chapman; Mr. Seay; Ms. Hatcher; Vice Chair McCollough; and Chair Coe).

Motion 2026-03: Mr. Seay moved that the grants for Auburn University and Tuskegee University in the amounts of \$31,325 and \$11,175 based on enrollment numbers be approved. Ms. Hatcher seconded. Chair Coe called for a vote from the Board. Motion carried with all in favor (Mr. Seay; Mr. Bennett; Ms. Hatcher; Mr. Chapman; Vice Chair McCollough; and Chair Coe).

Motion 2026-04: Mr. Bennett made a motion that the 2026 Board Calendar be approved with meeting dates as follows: January 21st; April 22nd; July 22nd; with October Meeting to be in conjunction with the AIA Convention (location and date to be determined). Ms. Hatcher seconded. Motion carried with all in favor (Mr. Seay; Mr. Bennett; Ms. Hatcher; Mr. Chapman; Vice Chair McCollough; and Chair Coe).

Motion 2026-05: Mr. Chapman made a motion to adjourn. Mr. Bennett seconded. Motion carried with all in favor (Mr. Seay; Mr. Bennett; Ms. Hatcher; Mr. Chapman; Vice Chair McCollough; and Chair Coe).

The time being 3:12 p.m. and there being no further Board business, Chair Coe adjourned the meeting and announced that the next meeting would be held on January 21, 2026, at the Board office in Montgomery.

Respectfully Submitted:

Emily Coe, *Chair*

Sted McCollough, *Vice Chair*

Paula Pilgreen, *Executive Director*

April Poole, *Operations Manager*
(serving as recorder)