

Board Meeting Minutes

December 2, 2022

A meeting of the Alabama Board for Registration of Architects was held on Friday, December 2, 2022, at 10:30 a.m., at the RSA Union Building, 100 North Union Street, Montgomery, Alabama.

Members Present: Nolanda Hatcher, Chair; Emily Coe, Vice-Chair; Michael L. Chapman, Member; Jimmy H. Seay, Jr., Member; Daniel D. Bennett, Member; and Sted McCollough, Member.

Staff Present: Paula Pilgreen, Executive Director.

Ex-Officio Members Present: Scott Pilgreen, State Fire Marshal.

Chair Hatcher called the meeting to order at 10:30 a.m. and declared that a quorum was present in the following members: Mr. Chapman; Mr. Bennett; Mr. McCollough; Mr. Seay; Vice-Chair Coe; and Chair Hatcher.

The meeting was advertised on the Secretary of State's website and the Board's website in accordance with the Open Meetings Act.

Motion 2023-16: Mr. Seay moved that the Consent Agenda, including the Minutes from the October 21, 2022, Board Meeting, be approved as presented. Mr. Bennett seconded. Motion carried with all in favor (Mr. Seay; Mr. Bennett; Mr. Chapman; Mr. McCollough; Vice-Chair Coe; and Chair Hatcher).

Motion 2023-17: Mr. Bennett moved that the Board go into Executive Session to consider the general reputation and character, physical condition, professional competence, and mental health for individual A in accordance with Section VII(1) of the Open Meetings Act. Mr. Chapman seconded. Motion carried with all in favor (Mr. Bennett; Mr. Chapman; Mr. Seay; Mr. McCollough; Vice-Chair Coe; and Chair Hatcher).

The time being 10:33 a.m., Chair Hatcher announced the Board would reconvene in open session at approximately 10:45 a.m.

Executive Director Pilgreen and State Fire Marshal Pilgreen left the meeting for Executive Session.

Chair Hatcher reconvened the Board Meeting in open session at 10:52 a.m. with a quorum present in the following members: Mr. Bennett; Mr. Chapman; Mr. Seay; Mr. McCollough, Vice-Chair Coe; and Chair Hatcher.

Executive Director Pilgreen joined the Open Session.

Motion 2023-18: Mr. Bennett made a motion to authorize Chair Hatcher to work with Tara Hetzel on obtaining the maximum bonus and/or raise allowed by State Personnel for Executive Director Pilgreen. Mr. Seay seconded. Motion carried with all in favor (Mr. Seay; Mr. Bennett; Mr. Chapman; Mr. McCollough; Vice-Chair Coe; and Chair Hatcher).

Motion 2023-19: Mr. Seay moved that the Board approve all expenses be paid for the Board Members and Executive Director to attend all NCARB Meetings in 2023 and the AIA Annual Convention. Mr. Bennett seconded. Motion carried with all in favor (Mr. Seay; Mr. Bennett; Mr. Chapman; Mr. McCollough; Vice-Chair Coe; and Chair Hatcher).

Motion 2023-20: Mr. Seay moved that the Board approve payment to Auburn University for a total of \$15,720 consisting of payment of \$9,600 for NCARB records for new architectural students and payment of \$6,120 for NCARB renewal records for architectural students. Mr. Chapman seconded. Motion carried with all in favor (Mr. Seay; Mr. Chapman; Mr. Bennett; Mr. McCollough; Vice-Chair Coe; and Chair Hatcher).

Motion 2023-21: The time being 12:26 p.m. and there being no further business, Mr. Seay moved to adjourn the meeting. Mr. McCollough seconded. Motion carried with all in favor (Mr. Seay; Mr. McCollough; Mr. Bennett; Mr. Chapman; Vice-Chair Coe; and Chair Hatcher).

Chair Hatcher announced that the next currently scheduled meeting would be held on February 15, 2023 in Montgomery, Alabama.

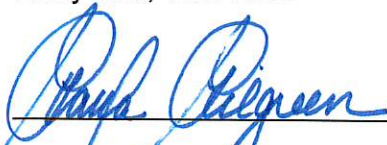
Respectfully Submitted:



Nolanda Hatcher, *Chair*



Emily Coe, *Vice Chair*



Paula Pilgreen, *Executive Director*

(serving as Recorder)