ALABAMA REGISTERED ARCHITECT RENEWAL NOTICE & INFORMATION 2022

All Alabama Architect Licenses are scheduled to expire on **December 31, 2022**. Please go to www.boa.alabama.gov where you will find renewal information from the scrolling homepage (renewal application also available under the "Forms" tab located in the top right corner). The following options are available for renewal:

Renew Online: We are pleased to continue to provide online license renewal to our licensees. This application has been designed to be easily navigated with simple on-screen instructions. Online license renewals are encouraged and provide immediate renewal confirmation/receipt with numerous options available for payment.

Online renewal located at: https://www.alabamainteractive.org/boa_lr/

Cost for renewals received by December 31st: $139
($135 Renewal Fee; Convenience Fee* of $4)

Cost for late renewals (January 1st – March 31st): $216.50
($135 Renewal Fee: $75 Late Penalty; Convenience Fee* of $6.50)

**Please note the convenience fee is not paid to the Board, but to the online renewal application provider.*

Renew Manually: Download a manual form, complete, include a check, and mail to the Board office. Licensees who choose to renew manually are especially encouraged to renew at their first opportunity to allow adequate processing time and avoid the log jam as we approach the license expiration deadline. If you require a receipt from the Board office for your renewal fee, please renew online instead. It is recommended that mailed renewals be sent via a delivery method that can be tracked.

Renewal form located at: https://boa.alabama.gov/wp-content/uploads/2020/10/150117-001-Renewal-Application-2020-Fillable.pdf

Cost for renewals postmarked by December 31st: $135

Cost for late renewals (postmarked January 1st – March 31st): $210
($135 Renewal Fee: $75 Late Penalty)

To be eligible to renew, you must earn twelve (12) HSW continuing education hours during the period January 1, 2022 through December 31, 2022, unless the registrant is otherwise exempt (First Time Registrant, Emeritus Architect, Personal Hardship (approved in advance), or Military (Civilian on active duty for over 90 consecutive days).

If you are not exempt from CE as listed above, **make sure you have verified that you have already obtained your 12 HSW continuing education hours before going online to renew.**

Note: If you have renewed online today, please disregard this notice (renewals are imported in 24 hour cycles).

We thank you for your timely attention to your license renewal.