



## Board Meeting Minutes

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**January 18, 2022**

A meeting of the Alabama Board for Registration of Architects was held on Tuesday, January 18, 2022, at 10:00 a.m., at the RSA Union Building, 100 North Union Street, Montgomery, Alabama.

Members Present: Mike Chapman, Chair; Nolanda Hatcher, Vice-Chair; Jimmy H. Seay, Jr., Member; Daniel D. Bennett, Member; Emily Coe, Member; and Sted McCollough, Member.

Staff: Paula Pilgreen, Executive Director; Debbie Whitman, Operations Manager, and Tara Hetzel, Alabama Assistant Attorney General.

Chair Chapman called the meeting to order at 10:02 a.m. and declared that a quorum was present in the following members: Mr. Chapman; Mr. Bennett; Mr. Seay; Mr. McCollough; Ms. Coe; and Vice-Chair Hatcher.

The meeting was advertised on the Secretary of State's website and the Board's website in accordance with the Open Meetings Act.

Motion 2022-08: Mr. Bennett moved that the Consent Agenda, including the Minutes from the October 15, 2021, Board Meeting, be approved as presented. Mr. Seay seconded. Motion carried with all in favor (Mr. Seay, Mr. Bennett, Ms. Coe, Mr. McCollough, Vice-Chair Hatcher, and Chair Chapman.)

Motion 2022-09: Vice-Chair Hatcher moved that the Board approve proposed amendment 100-X-3-.03 Requirements of the Rules and Regulations regarding Continuing Education courses. Mr. Bennett seconded. Motion carried with all in favor (Mr. Seay, Mr. Bennett, Ms. Coe, Mr. McCollough, Vice-Chair Hatcher, and Chair Chapman.)

Motion 2022-10: Vice-Chair Hatcher moved that the Board approve proposed amendment 100-X-3-.05 Recordkeeping of the Rules and Regulations regarding Continuing Education. Mr. McCollough seconded. Motion carried with all in favor (Mr. Seay, Mr. Bennett, Ms. Coe, Mr. McCollough, Vice-Chair Hatcher, and Chair Chapman.)

Motion 2022-11: Mr. Bennett moved that the Board approve proposed amendment 100-X-2-.05 Registration by NCARB Certificate of the Rules and Regulations regarding Military Spouse and Active Duty Spouse. Mr. Seay seconded. Motion carried with all in favor (Mr. Seay, Mr. Bennett, Ms. Coe, Mr. McCollough, Vice-Chair Hatcher, and Chair Chapman.)

Motion 2022-12: Mr. Bennett moved that the Board approve the proposal from NCARB for the Licensing System for Regulatory Boards. Mr. Seay seconded. Motion carried with all in favor (Mr. Seay, Mr. Bennett, Ms. Coe, Mr. McCollough, Vice-Chair Hatcher, and Chair Chapman.)

Motion 2022-13: Mr. Seay moved that the Board approve the grant to Auburn University in the amount of \$44,200 and approve the grant to Tuskegee University in the amount of \$15,800. Vice-Chair Hatcher seconded. Motion carried with all in favor (Mr. Seay, Mr. Bennett, Ms. Coe, Mr. McCollough, Vice-Chair Hatcher, and Chair Chapman.)

Motion 2022-14: Mr. Seay moved that the Board approve up to \$10,000 for reimbursement of NCARB record fees to Auburn University and Tuskegee University upon their request for reimbursement of said records. Mr. Bennett seconded. Motion carried with all in favor (Mr. Seay, Mr. Bennett, Ms. Coe, Mr. McCollough, Vice-Chair Hatcher, and Chair Chapman.)

Motion 2022-15: Mr. Bennett moved that the Board go into Executive Session to consider the general reputation and character, physical condition, professional competence, and mental health for individuals with proposed Consent Orders A and B, in accordance with Section VII (1) of the Open Meetings Act. Mr. Seay seconded. Motion carried with all in favor (Mr. Seay, Mr. Bennett, Ms. Coe, Mr. McCollough, Vice-Chair Hatcher, and Chair Chapman).

Chair Chapman announced at 11:12 a.m. that the Board will reconvene at the conclusion of the Executive Session, which should be approximately ten (10) to twelve (12) minutes.

Chair Chapman reconvened the Board Meeting in Open Session at 11:19 a.m. with a quorum present in the following members: Mr. Bennett, Ms. Coe, Mr. Seay, Mr. McCollough, Vice-Chair Hatcher, and Chair Chapman.

Motion 2022-16: Mr. Bennett moved that the Board approve the Consent Agreement as proposed for Case No. 21020. Mr. McCollough seconded. Motion carried with a majority in favor (Mr. Seay, Mr. Bennett, Ms. Coe, Mr. McCollough, and Vice-Chair Hatcher.) Chair Chapman abstained from the vote due to serving on the Probable Cause Committee.


Motion 2022-17: Vice-Chair Hatcher moved that the Board approve the Consent Agreement as proposed for Case No. 22003. Mr. Bennett seconded. Motion carried with a majority in favor (Mr. Seay, Mr. Bennett, Ms. Coe, Mr. McCollough, and Vice-Chair Hatcher.) Chair Chapman abstained from the vote due to serving on the Probable Cause Committee.

Motion 2022-18: Mr. Seay moved that all Board members, Board Staff, and Board Legal Counsel be reimbursed for attendance at the Samford Educational Conference to be held in February 2022; for attendance at the NCARB Regional Meeting to be held in March 2022; and for attendance at the NCARB Annual Meeting held in Austin, Texas, in June 2022. Vice-Chair Hatcher seconded. Motion carried with all in favor (Mr. Seay, Mr. Bennett, Ms. Coe, Mr. McCollough, Vice-Chair Hatcher, and Chair Chapman.)

Chair Chapman announced that the next currently scheduled Board meeting would be held on May 10, 2022, in Montgomery, Alabama.

Motion 2022-19: The time being 11:42 a.m. and there being no further business, Vice-Chair Hatcher moved to adjourn the meeting. Mr. Seay seconded. Motion carried with all in favor (Mr. Seay, Mr. McCollough, Ms. Coe, Mr. Bennett, Vice-Chair Hatcher, and Chair Chapman).

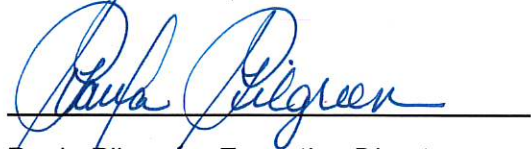
Respectfully Submitted:

A handwritten signature in black ink, appearing to read "Michael Chapman", written over a horizontal line.

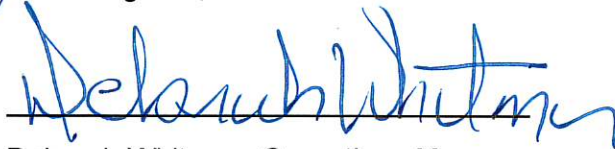
Michael L. Chapman, *Chair*

A handwritten signature in blue ink, appearing to read "Nolanda Hatcher", written over a horizontal line.

Nolanda Hatcher, *Vice Chair*

A handwritten signature in blue ink, appearing to read "Paula Pilgreen", written over a horizontal line.

Paula Pilgreen, *Executive Director*

A handwritten signature in blue ink, appearing to read "Deborah Whitman", written over a horizontal line.

Deborah Whitman, *Operations Manager*

(serving as Recorder)