

**Substance of Proposed Action:**

*The Alabama Board for Registration of Architects proposes to amend their Administrative Code or Rules and Regulations under which to operate. Specifically, the Board is proposing amendments to 100-X-2-.05 Registration by NCARB Certificate to update language regarding Military Spouse and Military Active Duty Applicants. Please see proposed amendment below:*

**100-X-2-.05 – Registration by NCARB Certificate.**

An applicant for registration by NCARB Certificate shall submit an application for registration and the appropriate fee to the Board. The applicant will authorize NCARB to transmit his or her council record in support of the application. Upon receipt of the applicant's NCARB council record, the Board shall review or authorize the Executive Director to review the application and authorize approval of registration as an architect. Should the application or record reflect disciplinary history or unsatisfactory responses to questions on the application, the Board will conduct a further review of the application and render a decision regarding eligibility for registration.

**(1) Military Spouse and Active Duty Applicants:**

(a) The application fee shall be waived for a spouse of an active duty reserve, or transitioning member of the United States Armed Forces, including the National Guard, or a surviving spouse of a service member who, at the time of his or her death, was serving on active duty, who is relocated to and stationed in the State of Alabama under official military orders. For purposes of this section, a transitioning service member is a member of the United States Armed Forces, including the National Guard on active duty status or on separation leave who is within 24 months of retirement.

(b) The application fee shall be waived for an applicant who serves on active duty in the Armed Forces of the United States for a period of time exceeding ninety (90) consecutive days during the calendar year.

(c) Verification may be requested for items a and b above including, but not limited to: active duty orders, letter from commander, or DD214.

**Author:** Board of Registration of Architects

**Statutory Authority:** Code of Ala. 1975, §34-2-33

**History:** New Rule: February 19, 2010. Amended: Filed August 13, 2018; effective September 27, 2018.

**Time, Place, Manner of Presenting Views:**

*Written comments, views, or arguments will be received by the Alabama Board for Registration of Architects thru 4:00 p.m. on April 4, 2022. Comments should be directed to Alabama Board for Registration of Architects; Paula Pilgreen, Executive Director; at 100 North Union Street, Suite 390; Montgomery, AL 36130-4450.*

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**Substance of Proposed Action:**

*The Alabama Board for Registration of Architects proposes to amend their Administrative Code or Rules and Regulations under which to operate. Specifically, the Board is proposing*

*amendments to 100-X-3-.03 Requirements to clarify the continuing education requirements.  
Please see proposed amendment below:*

### **100-X-3.03 Requirements**

Each Alabama registered architect shall complete a minimum of twelve (12) structured education hours each calendar year. One continuing education hour (CEH) shall represent a minimum of 50 minutes of actual contact time. ~~At least 75 percent of the content of e~~Each CEH must be devoted to health, safety, and welfare (HSW) subjects related to the practice of architecture, including those enumerated below, and provided by qualified individuals or organizations, whether delivered by direct contact or distance learning methods. The Board has final authority to accept courses, credits, and continuing education hours for courses and any other method of earning credit. The Board does not pre-approve courses.

- (1) Topics for the twelve (12) structured ~~continuing education hours~~ CEHs shall include the study of technical and professional subjects that the Board deems appropriate to safeguard the public and that are within the following enumerated areas necessary for the proper evaluation, design, construction, and utilization of buildings and the built environment:
- (a) Legal: Laws, Codes, Zoning, Regulations, Standards, Life Safety, Accessibility, Ethics, Insurance to protect Owners of the Public;
  - (b) Building Systems: Structural Mechanical, Electrical, Plumbing, Communications, Security, Fire Protection;
  - (c) Environmental: Energy Efficiency, Sustainability, Natural Resources, Natural Hazards, Hazardous Materials, Weatherproofing, Insulation;
  - (d) Occupant Comfort: Air Quality, Lighting, Acoustics, Ergonomics;
  - (e) Materials and Methods: Construction Systems, Products, Finishes, Furnishings, Equipment;
  - (f) Preservation: Historic, Reuse, Adaptation;
  - (g) Pre-design: Land Use Analysis, Programming, Site Selection, Site and Soils Analysis, Surveying;
  - (h) Design: Urban Planning, Master Planning, Building Design, Site Design, Interiors, Safety and Security Measures;
  - (i) Construction Documents: Drawings, Specifications, Delivery Methods;
  - (j) Construction Contract Administration: Contracts, Bidding, Contract Negotiations.

(2) Structured course study shall consist of participation in HSW education activities presented by individuals or groups qualified by professional, practical, or academic experience to conduct courses of study. Structured Continuing Education shall include the following types of activities:

- A. Attending professional or technical HSW presentations at meetings, conventions, or conferences;
- B. Attending in-house technical HSW programs sponsored by corporations or other organizations;
- C. Successfully completing HSW seminars, webinars, tutorials, short courses, online courses, correspondence courses, televised courses, or videotaped courses.
- D. Successfully completing post professional degree college or university sponsored courses that qualify as HSW (1 academic credit hour = 1 CEH).

E. Successfully completing HSW courses that are awarded continuing education credits.

**Author:** Board for Registration of Architects

**Statutory Authority:** Code of Ala. 1975, §34-2-39

**History:** New Rule: Filed October 17, 2011; Effective November 21, 2011.

**Time, Place, Manner of Presenting Views:**

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**Substance of Proposed Action:**

*The Alabama Board for Registration of Architects proposes to amend their Administrative Code or Rules and Regulations under which to operate. Specifically, the Board is proposing amendments to 100-X-3-.05 Recordkeeping to clarify continuing education documentation. Please see proposed amendment below:*

**100-X-3-.05 Recordkeeping.**

- (1) The registrant is responsible for retaining documentation of continuing education activities.
- (2) The records must be retained for a period of one year from the date the hours are reported as part of the applicant's renewal application. Copies must be furnished to the Board for audit purposes if requested.
- (3) Proof of CEH completion include: AIA Transcripts, certificates of completion issued by the course provider, and other correspondence or documentation provided directly from the course provider. HSW must be clearly indicated on the supporting documentation.

**Author:** Board for Registration of Architects

**Statutory Authority:** Code of Ala. 1975, §34-2-39

**History:** New Rule: Filed October 17, 2011; Effective November 21, 2011. Amended: Filed: August 6, 2015; Effective September 10, 2015.

**Time, Place, Manner of Presenting Views:**

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