

Board Meeting Minutes

August 24, 2021

A meeting of the Alabama Board for Registration of Architects was held on Tuesday, August 24, 2021, at 10:00 a.m., at the RSA Union Building, 100 North Union Street, Montgomery, Alabama.

Members Present: Michael L. Chapman, Chair; Nolanda Hatcher, Vice-Chair; Jimmy H. Seay, Jr., Member; Daniel D. Bennett, Member; Emily Coe, Member; and Sted McCollough, Member.

Staff Present: Paula Pilgreen, Executive Director; Debbie Whitman, Operations Manager; and Tara Hetzel, Assistant Attorney General.

Ex-Officio Members Present: Scott Pilgreen, State Fire Marshal; and Mark Drinkard, Assistant State Fire Marshal.

Vice-Chair Hatcher called the meeting to order at 10:19 a.m. and declared that a quorum was present in the following members: Mr. Bennett; Ms. Coe; Mr. Seay; Mr. McCollough; and Vice-Chair Hatcher.

The meeting was advertised on the Secretary of State's web site and the Board's web site in accordance with the Open Meetings Act.

Motion 2021-24: Mr. Bennett moved that the Consent Agenda, including the Minutes from the May 11, 2021, Board Meeting, be approved as presented. Mr. Seay seconded. Motion carried with all in favor (Mr. Seay; Mr. Bennett; Ms. Coe; Mr. McCollough; and Vice-Chair Hatcher).

Chair Chapman joined the meeting by teleconference at 10:27 a.m. and arrived in person at 10:45 a.m.

Motion 2021-25: Mr. Seay moved that the Board approve payment to Tuskegee University for a total of \$1,055.00 consisting of payment of \$800 for NCARB records for new architectural students and payment of \$255.00 for NCARB spring renewal records for architectural students. Mr. Bennett seconded. Motion carried with all in favor (Mr. Seay; Mr. Bennett; Ms. Coe; Mr. McCollough; Vice-Chair Hatcher; and Chair Chapman).

Motion 2021-26: Mr. Seay moved that the Board approve all expenses be paid for the Board Members and Executive Director to attend the AIA Annual Meeting held in Gulf Shores, Alabama, October 15 – 17, 2021. Vice-Chair Hatcher seconded. Motion carried with all in favor (Mr. Seay; Mr. Bennett; Ms. Coe; Mr. McCollough; Vice-Chair Hatcher; and Chair Chapman).

Motion 2021-27: Vice-Chair Hatcher moved that the Board adopt the Rules of Order pursuant to the Alabama Open Meetings Act as proposed by Assistant Attorney General Hetzel. Mr. Bennett seconded. Motion carried with all in favor (Mr. Seay; Mr. Bennett; Ms. Coe; Mr. McCollough; Vice-Chair Hatcher; and Chair Chapman).

Motion 2021-28: Mr. Bennett moved that the Board go into Executive Session to consider the general reputation and character, physical condition, professional competence, and mental health for individuals with proposed Consent Orders A-H, in accordance with Section VII(1) of the Open Meetings Act. Mr. Seay seconded. Motion carried with all in favor (Mr. Seay; Mr. Bennett; Ms. Coe; Mr. McCollough; Vice-Chair Hatcher; and Chair Chapman).

The time being 11:55 a.m., Chair Chapman announced the Board would reconvene in open session in approximately fifteen (15) minutes.

Chair Chapman reconvened the Board Meeting in open session at 12:07 p.m. with a quorum present in the following members: Mr. Bennett; Ms. Coe; Mr. Seay; Mr. McCollough; Vice-Chair Hatcher; and Chair Chapman.

Motion 2021-29: Vice-Chair Hatcher made a motion to accept the Consent Orders as proposed for Case Numbers 21010, 21011, 21013, 21016, 21018, and 21021. Mr. Bennett seconded. Motion carried with a majority in favor (Vice-Chair Hatcher; Mr. Bennett; Mr. Seay; Ms. Coe; and Mr. McCollough). Chair Chapman abstained from the vote due to serving on the Probable Cause Committee for these cases.

Motion 2021-30: Vice-Chair Hatcher made a motion to accept the Consent Order as proposed for Case Number 21012. Mr. Seay seconded. Motion carried with a majority in favor (Vice-Chair Hatcher; Mr. Seay; Ms. Coe; Mr. McCollough; and Chair Chapman). Mr. Bennett abstained from the vote due to serving on the Probable Cause Committee for this case.

Motion 2021-31: Vice-Chair Hatcher made a motion to accept the Consent Order as proposed for Case Number 21014. Mr. Bennett seconded. Motion carried with a majority in favor (Vice-Chair Hatcher; Mr. Seay; Mr. Bennett; Mr. McCollough; and Chair Chapman). Ms. Coe abstained from the vote due to serving on the Probable Cause Committee for this case.

Motion 2021-32: Mr. Bennett moved to nominate Mike Chapman as Chair. Vice-Chair Hatcher seconded. Motion carried with all in favor (Mr. Seay; Mr. Bennett; Ms. Hatcher; Ms. Coe; Mr. McCollough; and Chair Chapman).

Motion 2021-33: Ms. Coe moved to nominate Nolanda Hatcher as Vice Chair. Mr. Seay seconded. Motion carried with all in favor (Mr. Seay; Mr. Bennett; Ms. Coe; Mr. McCollough; Vice-Chair Hatcher; and Chair Chapman).

Motion 2021-34: The time being 12:20 p.m. and there being no further business, Chair Chapman moved to adjourn the meeting. Mr. Seay seconded. Motion carried with all in favor (Mr. Seay; Mr. McCollough; Ms. Coe; Mr. Bennett; Vice-Chair Hatcher; and Chair Chapman).

Chair Chapman announced that the next currently scheduled meeting would be held on October 15, 2021 in Gulf Shores, Alabama.

Respectfully Submitted:

Michael L. Chapman, *Chair*

Nolanda Hatcher, *Vice Chair*

Paula Pilgreen, *Executive Director*

Deborah Whitman, *Operations Manager*
(serving as Recorder)