

ALABAMA REGISTERED ARCHITECT LATE RENEWAL NOTICE

Our records currently indicate that your Alabama Architect's License expired on December 31, 2020. However, the late renewal option is available until March 31, 2021. Please see below details for options to renew:

Renew Online:

We are pleased to continue to provide online license renewal to our licensees at [Alabama Board for Registration of Architects \(alabamainteractive.org\)](http://alabamainteractive.org). This application has been designed to be easily navigated with simple on-screen instructions. Online license renewals are encouraged and provide immediate renewal confirmation with numerous options available for payment.

Cost for late renewals (January 1st – March 31st): \$216.50 (\$135 Renewal Fee: \$75 Late Penalty; Convenience Fee* of \$6.50)

There is no renewal fee for Emeritus Status.

**Please note the convenience fee is not paid to the Board, but to the online renewal application provider.*

Renew Manually:

Download a manual form, complete, include a check, and mail to the Board office. The renewal form can be found at 150117-001-Renewal-Application-2020-Fillable.pdf (alabama.gov). Licensees who choose to renew manually are especially encouraged to renew at their first opportunity in order to allow adequate processing time and avoid the log jam as we get closer to the license expiration or lapsed deadline.

Cost for late renewals (postmarked January 1st – March 31st): \$210 (\$135 Renewal Fee: \$75 Late Penalty)

There is no renewal fee for Emeritus Status.

To be eligible to renew, you must earn twelve (12) HSW continuing education hours during the period January 1, 2020 through December 31, 2020, unless the registrant is otherwise exempt (First Time Registrant, Emeritus Architect, Personal Hardship (approved in advance), or Military (Civilian on active duty for over 90 consecutive days).

If you do not intend to renew your license, you can request your license be placed on, "Voluntary Lapsed" status (by sending an e-mail to paula.pilgreen@boa.alabama.gov). This will remove you from further late renewal notices and change your license status if you are no longer actively working in Alabama.

We thank you for your timely attention to your license renewal.

Paula Pilgreen, *Executive Director*
Alabama Board for Registration of Architects

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